

Send Your Brief Resume at: secretarygeneral@indianwindpower.com

Only candidates being considered for selection will be contacted.

Last Date of Application 15th Feb. 2024.

Executive Committee of the Indian Wind Turbine Manufacturers Association (IWTMA) wishes to appoint a Secretary General for IWTMA Secretariate based at New Delhi.

IWTMA, established in 1998, is the apex business association and voice of the Indian Wind manufacturing and allied services Industry. IWTMA has been on the forefront on policy framework and regulatory intervention with proactive engagement with Central and State policymakers, Investors, and Stakeholders. Over the past 25 years, IWTMA has played a pivotal role in the development of the wind power industry thereby contributing to the nation's transition to an eco-friendly and sustainable energy mix

Job Purpose Summary: To lead, develop, and manage the Association, to ensure advocacy on behalf of members is optimized within the resources available and principles established, in accordance with the aims and objectives of the Association and guidance of the Executive Committee

Designation: Secretary General

Employment: Full Time, preferably based out of New Delhi/NCR area, willing to extensively travel as demanded by deliverables, 2 years term and extendable by another 2 years, Commensurate Compensation.

Requisites:

1. Preferable age between 50 to 62 years. Retirement age: 65 years.
2. Has the ability to manage multiple stakeholders with diverse interests for eg., industry leaders, government officials, office staff, etc.,
3. Sufficient Computer and digital savvy to deliver on job responsibilities.
4. Good experience in Public Affairs at the Management level. Preferably on the Wind, Renewable, and Energy-related in that order.
5. Preferable to have experience in managing or working in similar industry associations and or relevant industry.

Responsibilities:

1. Represent/be a Face of IWTMA on day-to-day activities, on behalf of and under the guidance of Executive Committee/Office bearers
2. Manage Regular association meetings for eg., EC Meetings, AGM, EGM etc.,
3. Manage association activities and drive outcomes in line with the charter.
4. Drive industry support activities for eg., Windergy, conferences, etc.,
5. Manage engagement with various government agencies (State and Central) to proactively understand policy framework, give the right inputs to formulate policies, and take up any representation from industries
6. Manage statutory compliance process required for Association activities.
7. Maintain cordial relations with government officials, association members, and other association (local and global) officials
8. Demonstrate role model behavior to mentor and develop the required workforce for the IWTMA to deliver the goals of the association.
9. Manage office staff and ensure compliance with the rules and regulations of the association including the development and implementation of SOPs

